

Security Information

TAB 25X1A8a

Cy. #1

7 December 1953

MEMORANDUM FOR: Chief of Administration, DD/P

SUBJECT: Transfer of Function from PP Staff to FI Staff

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1. The C/FI and the DC/PP have agreed to the transfer of the function of compiling News Highlights and of the personnel performing the function from the [REDACTED] PY Division to the FI Staff.

2. Inasmuch as there are no available slots within FI to accommodate the transfer, it is requested that the T/O of the Requirements Staff/FI be increased by two positions: 1 GS-11 Intelligence Officer and 1 GS-9 Intelligence Officer.

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[REDACTED]  
Chief, Administration  
Foreign Intelligence

CONCUR:

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[REDACTED]  
Chief, Administration, PP

APPROVE:

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[REDACTED]  
Chief of Administration, DD/P

Security Information

#744  
12/9/53  
BW

~~SECRET~~

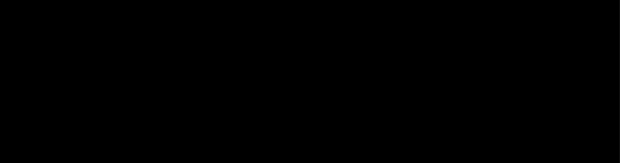
FEB 11 1954

MEMORANDUM FOR: Acting Deputy Director (Administration)  
THRU: Comptroller  
SUBJECT: Request for Additional Positions in DD/P,  
Foreign Intelligence Staff  
REFERENCE: Memo to Chief, Administration, DD/P from  
Chief, Administration, FI Staff, dated  
7 December 1953

1. The Office of Personnel has reviewed the subject  
request and recommends approval, with the following change:

	<u>Proposed</u>	<u>Recommended</u>
Intelligence Officer	GS-9	GS-7

2. The Chief, Operational Intelligence Support Division, FI Staff, has concurred in this recommendation.

  
Harrison G. Reynolds  
Assistant Director for Personnel

FOIAb3b

Enclosure:  
As stated

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~~SECRET~~MIS # 114  
Budget Turn

Approved For Release 1999/09/20 : CIA-RDP78-03568A001000160027-4

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Acting Management Officer

DATE: 5 MAR 1954

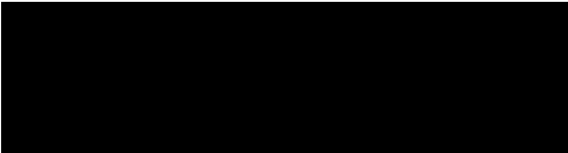
FROM : Chief, Budget Division

SUBJECT: Transfer of Function from PP Staff to FI Staff

1. Reference is made to the memorandum from the Chief, Administration, FI Staff, to the Chief of Administration, DD/P, dated 7 December 1953, same subject.

2. This office has been advised by the staff of Chief of Administration, DD/P, that the transfer of the two T/O slots in question had already been made when the revised ceiling figures were given to the Budget Division the end of January. Based on the revised ceilings, a reallocation of funds was made by this office, dated 1 February 1954.

3. In view of the foregoing, it may be stated that sufficient funds are available in the currently approved budget for FI Staff to cover the transfer of the two additional positions.

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MAR 5 1954

APR 16 1954

MEMORANDUM FOR: Chief of Administration, DD/P

SUBJECT: Request for Additional Positions in DD/P,  
Foreign Intelligence Staff

1. The attached proposal calls for transferring a function from one organizational element to another without transferring the slots involved. It does not appear proper to transfer the function without transferring the slots (and perhaps the people). In addition it would make the disparity between the DD/P personnel ceiling and T/O greater, when the trend should be in the other direction.

2. It is suggested that you resubmit your proposal to the Management Staff, indicating the appropriate slots for deletion.

15/  
L. E. WHITE  
Acting Deputy Director  
(Administration)